



## **Job Description**

### **IT Department Trainee**

We are seeking to hire a Junior Software Developer. The primary responsibilities of the role are to deliver service and support as part of their Digital Transformation journey. Will analyze problems or issues, refer to the appropriate resource material or consult other experts and provide the appropriate solution.

#### **Responsibilities**

- Desktop operating systems
- Hardware troubleshooting
- Incident response and resolution
- Office 365 (Teams, Power Apps, Power Automate)
- Java, wordpress
- Basic Web Developer
- Artificial Intelligence
- BI

#### **Soft Skills**

- Team player with problem-solving skills
- Effective communication skills
- Adaptability
- Customer Service oriented
- Self-motivation for continued learning and development
- Estimate project timelines accurately

#### **Contact Details**

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Director of Technology

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